



Staffordshire
County Council

Community Impact Assessment Checklist and Executive Summary

Name of Proposal:

Award of the Service and Testing of Domestic Water Systems Framework Agreement (CONTRACT REF IA2049)

Project Sponsor:

Ian Turner, Assistant Director for Commercial and Assets

Project Manager:

Lee Wells, Senior Land & Property Information Officer

Date Completed:

10/06/20

Final Checklist

Prior to submitting your Community Impact Assessment (CIA), please ensure that the actions on the checklist below have been completed, to reassure yourself / SLT / Cabinet that the CIA process has been undertaken appropriately.

Checklist	Action Completed	Comments/Actions
The project supports the Council's Business Plan, priorities and MTFS.	Yes	
It is clear what the decision is or what decision is being requested.	Yes	
For decisions going to Cabinet, the CIA findings are reflected in the Cabinet Report and potential impacts are clearly identified and mitigated for (where possible).	Yes	
The aims, objectives and outcomes of the policy, service or project have been clearly identified.	Yes	
The groups who will be affected by the policy, service or project have been clearly identified.	Yes	
The communities that are likely to be more adversely impacted than others have been clearly identified.	Yes	
Engagement / consultation has been undertaken and is representative of the residents most likely to be affected.	Yes	
A range of people with the appropriate knowledge and expertise have contributed to the CIA.	Yes	
Appropriate evidence has been provided and used to inform the development and design of the policy, service or project. This includes data, research, engagement/consultation, case studies and local knowledge.	Yes	
The CIA evidences how the Council has considered its statutory duties under the Equality Act 2010 and how it has considered the impacts of any change on people with protected characteristics.	Yes	
The next steps to deliver the project have been identified.	Yes	

Executive Summary

The Executive Summary is intended to be a collation of the key issues and findings from the CIA and other research undertaken. This should be completed after the CIA and research has been completed. Please structure the summary using the headings on the left that relate to the sections in the CIA template. Where no major impacts have been identified, please state N/A.

	Which groups will be affected?	Benefits	Risks	Mitigations / Recommendations
PSED	N/A			
<p>What are the impacts on residents with a protected characteristic under the Equality Act 2010?</p> <p>Highlight any concerns that have emerged as a result of the equality analysis on any of the protected groups and how these will be mitigated. It is important that Elected Members are fully aware of the equality duties so that they can make an informed decision, and this can be supported with robust evidence.</p>				
Health and Care	Anybody using public establishments such as schools, libraries and SCC office buildings etc	To ensure the water within SCC property portfolio is safe for consumption	The risk is contaminated water	As per this request to have a service and testing contract in place on a rolling basis to avoid contaminated water.
<p>How will the proposal impact on residents' health? How will the proposal impact on demand for or access to social care or health services?</p>				

	Which groups will be affected?	Benefits	Risks	Mitigations / Recommendations
Economy	Both Small-and-Medium Enterprises ('SME') and, occasionally, larger national firms. The Framework Agreement does successfully attract suppliers with local supply chains	The successful appointment to the Framework Agreement (and the corresponding supply chains) for this type of employer contribute well to the local economy and the employment market. This type of work provides opportunity to up-skill and train existing and new Staffordshire residents.	Incumbent Framework provider who have been previously reliant on County Council work could suffer some economic impacts should they not be appointed this time around. This tends to be more prevalent where there may be a very high reliance on County Council work only and/or they are SME.	It is difficult to protect against suppliers who unfortunately are not re-appointed to the new framework. There is no guarantee of volume under a framework agreement. Where applicable remedies such as TUPE are available.
How will the proposal impact on the economy of Staffordshire or impact on the income of Staffordshire's residents?				
Environment	Various Groups	Evaluation includes scoring criteria on environmental impact, this will focus on vehicle/fleet management, route management and efficient working practices and recycling policies where applicable.	N/A	
How will the proposal impact on the physical environment of Staffordshire? Does this proposal have any Climate Change implications?				
Localities / Communities	N/A			
How will the proposal impact on Staffordshire's communities?				